

**MIST 4800**  
**IS Internship (3-hour credit)**

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**Description**

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MIS students are permitted to enter businesses, governmental agencies, or other organizations for the purposes of obtaining practical and applied information systems experience. A paper associated with a description and analysis of this experience is required.

This course is designated as an undergraduate internship and does not meet formally.

To be considered for course credit, the internship must allow the MIS student to provide at least 200 hours of work for the employing organization, most of which must be IS related. MIS students must have a faculty sponsor, work supervisor, and the permission of the department for the internship to be considered as MIST 4800. It is the student's responsibility to secure the internship.

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**Prerequisite**

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MIST5750 and MIST 4610.

Open to MIS students only.

Not open to students with credit in MIST 4800 (course cannot be repeated for credit).

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**Grading System**

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S/U (Satisfactory/Unsatisfactory)

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**Expected Learning Outcomes**

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This course is designed to reinforce IS concepts introduced in the classroom, to offer practical experiences, on-the-job training and exploration of career opportunities in the field of IS. This course fulfills the following specific objectives:

- To help students compete more effectively in the job market;
- To enable students to put into practice material learned in IS courses;
- To enable students to evaluate a career in IS;
- To provide students with the opportunity to improve their professional skills while gaining an understanding of the structure and operation of an IS unit.

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**University Honor Code and Academic Honesty Policy**

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As a University of Georgia student, you have agreed to abide by the University's academic honesty policy, "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty" and found at [www.uga.edu/honesty](http://www.uga.edu/honesty). Lack of knowledge of the academic honesty is not a reasonable explanation for a violation. Questions related to the course assignments and the academic honesty policy should be directed to the instructor.

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## Typical Approval Form

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Student: \_\_\_\_\_ Email: \_\_\_\_\_

Faculty Sponsor: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Work Supervisor: \_\_\_\_\_ Email: \_\_\_\_\_

Duration: \_\_\_\_\_ (dates / how many hours per week)

Academic Advisor: \_\_\_\_\_ CRN \_\_\_\_\_ TERM \_\_\_\_\_

Brief description of the proposed internship:

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Requested Deliverables (all must be typed, double-space, with 1 inch margin and a Georgia font):

- At the end of the first week of the internship, the student should provide (via email to the faculty sponsor) a one-page, detailed **proposal** of what will be his/her assigned project(s);
- At the end of the internship, the student should provide (via email to the faculty sponsor) a **report on the outside readings** (if requested);
- At the end of the internship, the student should provide (via email to the faculty sponsor) a **final report** detailing his/her experience and learning (about 10 pages long). Typically, such report would include:
  - A brief description of the student's job duties
  - A discussion of how each major job duty relates to and reinforces IS concepts covered in classes
  - A discussion and evaluation of things that the company did well from an IS perspective
  - A discussion and evaluation of things that the company did not do well from an IS perspective
  - A discussion of what the student learned about IS
- At the end of the internship, the student's work supervisor should provide **feedback** to the faculty sponsor about the student's performance during the internship. This can be done via a letter, email, or phone call.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty sponsor's signature: \_\_\_\_\_ Date: \_\_\_\_\_